

## Office of the First Year Undergraduate Studies

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## Login Tips

To set up your WPI accounts, you will need your WPI ID number and PIN, which you should have received in a notice or email from the Registrar.

Visit the [WPI Information System](#) (Bannerweb) and then follow these tips:

1. Login with your ID number and PIN.
2. For your first time logging in, you must:
  1. Choose a new PIN
  2. Set up a security question
  3. Accept the FERPA disclosure
3. Go to the **Personal Info** tab at the top of the page.
4. Click **Computer Account Settings**
5. Choose a new password following these guidelines
  - Must be between 8 and 30 characters
  - Must contain three of the following: uppercase letters, lowercase letters, numbers, and symbols.
  - It cannot contain any part of your name, birthdate, or WPI ID number.

You will use your WPI accounts to access services such as WPI email, Virtual Private Networking (VPN), campus computers, and online systems.

## Need Help?

Do you need help with WPI computer accounts, email, using software, buying a computer, or getting connected to the network? Contact the ITS Service Desk at [its@wpi.edu](mailto:its@wpi.edu) or 508-831-5888.